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A meeting of **Overview & Scrutiny Committee** will be held in Committee Room 1, East Pallant House on **Tuesday 12 January 2016 at 9.30 am**

MEMBERS: Mrs C Apel (Chairman), Mrs N Graves (Vice-Chairman), Mr P Budge, Mr M Cullen, Mrs P Dignum, Mr N Galloway, Mrs E Hamilton, Mr G Hicks, Mr S Lloyd-Williams, Caroline Neville, Mrs P Plant, Mr H Potter, Mr J Ransley, Mr A Shaxson and Mrs J Tassell

## AGENDA

- 1 **Chairman's Announcements**  
Any apologies for absence that have been received will be noted at this point.
- 2 **Minutes** (Pages 1 - 12)  
To approve as a correct record the minutes of the Overview & Scrutiny Committee meeting held on 17 November 2015.  
  
To consider progress against the recommendations to Council and Cabinet including further to minute 30 of November 2015 the attached letter to Tony Dignum from Louise Goldsmith.
- 3 **Urgent Items**  
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to Late Items.
- 4 **Declarations of Interests**  
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**  
The procedure for submitting public questions in writing no later than 12:00 on Monday 11 January 2016 is available upon request to Member Services (the contact details for which appear on the front page of this agenda).
- 6 **Hyde Report** (Pages 13 - 22)  
Further to minute 20 of 15 September 2015 the committee is requested to consider the attached report from the Hyde Group.
- 7 **Review of Business Improvement District (BID)** (Pages 23 - 51)  
Further to minute 247 of 17 March 2015 the committee is requested to consider the Chichester Business Improvement District's (BID) progress to date against its Business Plan and to make any recommendations with regard to its future operation.

- 8      **Housing Strategy Review** (Pages 52 - 84)  
The committee is requested to consider the review of the Housing Strategy and to support the recommended options for future housing delivery together with capital investment. The committee is asked to note the progress achieved in delivering the milestones and targets in the Housing Strategy delivery plan, to endorse the new target dates and to raise any areas of concern to Cabinet.
- 9      **Think Family Expansion Programme** (Pages 85 - 142)  
Further to minute 177 of 6 March 2014 the committee is invited to consider and note the work of the Think Family Expansion Project to date and to comment on the changes to the project going into phase two.
- 10     **Improving the Health of our Communities and Workforce** (Pages 143 - 156)  
The committee is requested to consider the progress achieved on this work stream, to note the outcomes and to raise any issues of concern.
- 11     **Budget Review Task and Finish Group**  
An oral report will be provided by members of the Budget Review Task and Finish Group.
- 12     **Cultural Grants Task and Finish Group** (Page 157)  
The committee is requested to agree the terms of reference of this task and finish group, along with the membership and appoint a Chairman.
- 13     **West Sussex Joint Scrutiny**  
The Chairman will provide an update on the proposals of the Joint Scrutiny Steering Group for future joint scrutiny work. Mr Potter will provide an oral update on the recent Flooding Review.
- 14     **Late Items**  
Consideration of any late items as follows:  
    a) Items added to the agenda papers and made available for public inspection.  
    b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.
- 15     **Exclusion of the Press and Public**  
There are no restricted items for consideration.

## NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. The press and public may view report appendices which are not included with their copy of the agenda on the Council's website unless these are exempt items.
3. Restrictions have been introduced on the distribution of paper copies of longer appendices to reports where those appendices are circulated separately from the agenda as follows:
  - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers – receive paper copies including the appendices

- b) Other Members of the Council – Appendices may be viewed via the Council's website.
4. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)